



Financial Auditing and Reports Policy

Academic Year 2026 – 2027

1. Introduction

Belvedere British School (BBS) recognises the importance of transparency, accountability, and compliance in all financial operations. In alignment with the Abu Dhabi Department of Education and Knowledge (ADEK) Financial Auditing and Reports Policy, this policy outlines the procedures and responsibilities for financial reporting and external auditing at BBS.

2. Purpose

This policy aims to:

- Ensure compliance with ADEK financial reporting standards and relevant federal legislation, including Federal Decree Law No. (18) of 2020.
- Establish robust financial accountability across all school functions.
- Maintain consistent, reliable financial data to support ADEK's oversight and planning efforts.

3. Governing Board Responsibilities

The BBS Governing Board shall ensure:

- Submission of the school's audited financial statements to ADEK:
 - As part of annual compliance reporting.
 - When applying for license amendments or school fee increases.
- Inclusion of the auditor's report and, where applicable (for new school proposals), the ADEK Financial Feasibility Plan template.

4. Financial Statements Requirements

BBS will prepare annual audited financial statements in accordance with International Financial Reporting Standards (IFRS), which must include:

- A full income statement, balance sheet, and cash flow statement, with detailed notes and schedules.
- Breakdown of:
 - Revenue and expenditure (e.g., tuition, transport, ECA).
 - Net profit or loss.
 - Per-student operating costs.
 - Funding sources and use of funds.
 - Loan contracts (terms, rates, payments, guarantees).
 - Corporate overhead allocations, management fees, and related party transactions.

BBS is committed to providing all other information required by ADEK to assess the school's financial performance and viability.

5. External Auditing Standards

BBS shall appoint a certified, independent external auditor in compliance with Federal Decree Law No. (41) of 2023. The school ensures that:

- The auditor is not affiliated (personally or professionally) with the school owners, board members, or senior staff.
- ADEK is notified in writing of the auditor's appointment.

6. Compliance and Penalties

- This policy becomes effective from the start of Academic Year 2024/25, with full compliance expected by Academic Year 2025/26.

Review and Approval

Review Date: June 2026

Next Review Date: June 2027

Approved by:

Principal

BBS Board of Governors

School Stamp